

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
AUGUST 14, 2025
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 6:30 pm by Chairman Curtis Dietrich. Also present were Vice Chairman Michael Divers; Supervisor Jack Iannantuono; Engineer Ryan Christman; Manager Michael Siegel; Engineer David Alban; Solicitor David Brooman, Esq. and Secretary Jill Seymour.

After the Pledge of Allegiance, there are no agenda modifications. Michael Divers made a motion to approve the agenda, as presented. Jack Iannantuono second the motion. Roll call: All, yes. Motion carried. There was no executive session. Michael Divers made a motion to approve the July 10, 2025 meeting minutes, as written. Jack Iannantuono second the motion. Roll call: All, yes. Motion carried. Michael Divers made a motion to pay the monthly bills, as submitted. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

The floor was opened for public comment.

Rocco Caracciolo, Land Development Project Manager for Jaindl was present. Voiced concerns on the secondary system for the sewage planning module for 2951 Betz Court, CRG Warehouse placement. It is only 15' from their property line. There is no grading plan submitted for the sand mound.

Michael Siegel – Will send Mr. Caracciolo the Township's comments as well as CRG's comment letter for review.

Jack Iannantuono asked Mr. Caracciolo to elaborate.

Rocco Caracciolo – Concerned with the digging down for grading will go into the buffer trees and there are very large heritage trees there at the property line, which largely are needed to provide privacy to their property.

Daniel & Jaime Heintzelman – 7392 George Road – Minor Subdivision – Sewage Planning Module.

Curtis Dietrich – We have a recommendation from the Planning Commission to approve.

Michael Divers made a motion to approve the Daniel & Jaime Heintzelman – 7392 George Road – Minor Subdivision Sewage Planning Module. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

LT Corporate Court Commercial Development Agreement – 2945 Corporate Court – Specialty Cars, was signed and notarized by Sally Schoffstall and will be sent to Mr. Burkit for his signature and notarized and then filed with the County.

Resolution 2025-07 – PA Sewage Facilities Act 537 Agreement.

Michael Divers and Jack Iannantuono would like to table until the Lehigh County Authority can come in and explain what is being agreed upon with this resolution. Michael Divers made a motion to table this resolution. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

Resolution 2025-08 – Adoption of Official Township Seal.

Michael Divers made a motion to adopt the official township seal. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

Resolution 2025-09 – State Grant for Salt Shed.

Michael Divers made a motion to adopt the resolution for a state grant for the salt shed. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

Resolution 2025-10 – County Grant for Salt Shed.

Michael Divers made a motion to adopt the resolution for a county grant for the salt shed. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

There was a discussion on how to handle resident yard waste. Possible to try to piggy back with another Township. Will look into it. Michael Siegel said the Game Commission has a tub grinder, maybe they would entertain a facility on their lands. He will contact them.

Michael Siegel – The Lehigh Valley Planning Commission has our Zoning Ordinance Update for review now. Would like to advertise for our October meeting.

Jeremy Schaller is interested in becoming our Emergency Management Coordinator. He will have a meeting with Michael Siegel and Gene McGorry tomorrow. Table until September meeting.

Curtis Dietrich thanked Gene McGorry for stepping in when we needed him.

Heidelberg Township sent an e mail about fire company radios. Curtis Dietrich – Will look at putting per call up at budget time. Michael Siegel met with Gene McGorry and the fire chiefs, we have a knox box ordinance and have never followed through. Will follow through in the next few months with commercial properties.

David Brooman, Esq. – Gave an update on all litigation.

Ryan Christman – Church Road is complete and needs stop signs. Will review and see if we need an ordinance. Old Village overlay – Can meet with AMS to discuss coming in September.

Curtis Dietrich – Is this Old Village from Windy to Farrier?

Ryan Christman – Yes, I'll get a revised estimate.

Ryan Christman – Lowhill’s Act 537 – Approved task activity report. Moving forward and will hear back on the grant in November. March 31, 2026 is the deadline, which we will need to get an extension due to the grant.

Ryan Christman – Specialty Cars pre construction meeting was August 13, 2025. Ground breaking will be August 27, 2025.

Ryan introduced David Alban as his replacement as he transitions into retirement. David gave his background and experience.

Michael Siegel gave his managers report. He is working on the capital improvements list and will have it for September.

Joe Kalusky gave his road masters report.

Curtis Dietrich commented on the great job the guys and Stanley German did on Church Road.

Michael Divers gave a recreation update. Night in the Country will be this Saturday.

Gene McGorry – adding the 200-amp system will cost an additional \$4000. Michael Siegel will try to negotiate the price.

The Board agreed to proceed with the generator for \$17815, plus the cost of the 200-amp service.

We are maxed with Forgotten Felines and the Sanctuary at Haafsville. We will discuss at the budget meeting.

The open space ordinance was tabled.

The floor was opened for public comment.

Joe Howard – Lowhill Township – There’s 13 acres for sale behind Corporate Court.

Curtis Dietrich – Barry Betz retired from the Planning Commission and the Board presented him with a plaque for 29 years of service.

Jack Iannantuono made a motion to adjourn. Michael Divers second the motion. Roll call: All yes. Motion carried.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:06 pm.

Respectfully Submitted,