

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
FEBRUARY 9, 2023  
MEETING MINUTES  
DONE VIA RECORDING**

The Lowhill Township Board of Supervisors meeting was called to order at 6:30 pm by Chairman Richard Hughes. Also present were Vice Chairman George Wessner, Jr. (via zoom), Supervisor Curtis Dietrich, Engineer/Zoning Officer Ryan Christman, Solicitor David Brooman, Esq. and Secretary Jill Seymour.

After the Pledge of Allegiance, Richard Hughes made a motion to approve the Reorganization meeting minutes, as written. Curtis Dietrich second the motion. Roll call: Richard Hughes, yes. Curtis Dietrich, yes. George Wessner, Jr., yes. Motion carried. Richard Hughes made a motion to approve the January 3, 2023 meeting minutes, as written. Curtis Dietrich second the motion. Roll call. Richard Hughes, yes. Curtis Dietrich, yes. George Wessner, Jr., yes. Motion carried. Richard Hughes made a motion to pay the monthly bills, as submitted. Curtis Dietrich second the motion. Roll call. Richard Hughes, yes. Curtis Dietrich, yes. George Wessner, Jr., yes. Motion carried.

Richard Hughes opened the floor for public comment. Hearing none he moved on with the agenda and introduced Bob Bysher from NA Studios, who is our website designer. Curtis Dietrich discussed the website and possible changes and upgrades. Bob Bysher gave background on his business and other township websites he has designed. He did note that agendas are not typically archived, but can be put as the first page of the meeting minutes. Audio recordings of the meetings can also be added to the website. David Brooman added he would like to have an area on the website to have our litigation material, so the public can be updated.

Steve Lear, Lowhill Township: Questioned if anything can be used in lieu of a stenographer. David Brooman said that the Zoning Hearing Board hearings must be a stenographer. It was also noted that a stenographer was approved and authorized for any meetings pertaining to warehouses.

Terry Lenhart, Lowhill Township: Likes the idea of audio minutes and asked if draft minutes can be on the website. David Brooman stated only final approved minutes will be on the website.

Bill Pleban, Lowhill Township: Discussed audio recordings used in schools and believes it is a nice tool for residents. Also spoke with Bob about archiving or zip files to save space. Bob Bysher: Store audio recordings for one year on the server. All audio files are on the computer system in the office. Audio is not available via the search option.

**Curtis Dietrich questioned if Bob handles the e mail part of the website. Bob does not, that is on the server side and will look into website host. We currently have forwarding e mail, which forwards to our personal e mail. Could do a pop account or Microsoft 360.**

**Solicitor David Brooman amended the agenda to add litigation to the website. He also discussed the five appeals or court actions going on currently. CRG land use and mandamus, which the insurance company picked up. Core5 mandamus, which the insurance company is handling. Core5 deemed approval that was advertised in the paper, we have filed an appeal. Core5 land use appeal. Attorney Brooman supports posting litigation documents filed with the court on the website. Curtis Dietrich made a motion to amend the agenda to post litigation filings on the website. Richard Hughes second the motion. Roll call: Richard Hughes, yes. Curtis Dietrich, yes. George Wessner, Jr., yes. Motion carried. Curtis Dietrich made a motion for the Township Secretary to post CRG and Core5 litigation to the website. Richard Hughes second the motion. Roll call: Richard Hughes, yes. Curtis Dietrich, yes. George Wessner, Jr., yes. Motion carried.**

**Bill Pleban, Lowhill Township: Questioned if Core5 has the preface to question how we seated a Supervisor. Attorney Brooman: Does not feel it is appropriate for him to discuss.**

**Ryan Christman discussed fees, since Keystone is handling Zoning, we should think about increasing fees. Cottage Gates is looking for a \$31,953.85 escrow reduction. Since this is not on the agenda we will table. There is a hearing in March for Highland Road, violating our ordinance. Bear Road maintenance period expires soon. Joe Kalusky and Ryan will go inspect.**

**Joe Kalusky: January, 3 days of winter maintenance, repairs to vehicles. Replaced a window that our tiger mower broke at KOA, there was a landslide on Horseshoe Road and crack sealed. For February, Tree trim, tiger mow, head wall on Warden Road, pot holes on dirt roads.**

**The zoning ordinance amendment is tabled.**

**Richard Hughes made a motion to hold Spring Clean-up on April 8, 2023 from 8 am to noon at the Municipal building. Curtis Dietrich second the motion. Roll call: Richard Hughes, yes. Curtis Dietrich, yes. George Wessner, Jr., yes. Motion carried.**

**Doug Rothrock: 5116 Mill Road, Chris Noll was going to check the septic and well and he hasn't heard back from him. Ryan will talk to Chris. Mr. Rothrock is subdividing the property.**

**Curtis Dietrich discussed the multi municipal plan and the stage it is at right now. Solar farms and windmills are things that we will need to look at in our zoning ordinance. Attorney Brooman discussed problems with solar in Lehigh County and new wave, raise them up 8' and have crops underneath. George Wessner, Jr. said that in upstate NY, they have been using solar for a while. The problem he sees is that once the contract is up, the farmer is left with the panels to dispose of and they need a lot of electric. He believes that**

**Kernsville Road is where we will see them. Curtis Dietrich would like to have a work session to start discussing ordinance changes and needs. He also said there are copies of the multi municipal plan available in the office.**

**Curtis Dietrich made a motion to appoint Susan McGorry as Zoning Hearing Board Alternate. Richard Hughes second the motion. Roll call: Richard Hughes, yes. Curtis Dietrich, yes. George Wessner Jr., yes. Motion carried.**

**There will be a Special Meeting of the Zoning Hearing Board on February 16, 2023 at 6:30 pm at the municipal building. No zoom will be offered.**

**Richard Hughes opened the floor for public comment.**

**There was a discussion on the multi municipal plan and fair use and also needing to update our definitions in the Zoning Ordinance.**

**Richard Werley, Lowhill Township asked who approved the water line. Lehigh County Authority authorized the water line, as they own it. The developers went direct to the Lehigh County Authority.**

**Jill Seymour stated that Phil Armstrong from Lehigh County will be present at the March meeting to discuss anything that we may have questions about and give an update.**

**Richard Hughes made a motion to adjourn. Curtis Dietrich second the motion. Roll call: Richard Hughes, yes. Curtis Dietrich, yes. George Wessner, Jr., yes. Motion carried.**

**The Lowhill Township Board of Supervisors meeting was adjourned at 8:06 pm.**

**Respectfully Submitted,**