

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
MAY 5, 2022
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 6:30 pm by Chairman Richard Hughes. Also present were Robb Werley, Supervisor, Keith Strohl, Esq., Solicitor; Ryan Christman, Engineer; Brian Carl, Administrator and Secretary Jill Seymour. George Wessner, Jr. was absent.

After the Pledge of Allegiance, Robb Werley made a motion to approve the April 7, 2022 meeting minutes, as written. Richard Hughes seconded the motion. Motion carried. Richard Hughes made a motion to pay the monthly bills, as submitted. Seconded by Robb Werley. Motion carried.

No solicitor or engineer comments at this time. The LCA water agreement was approved at the April meeting, it was signed at this meeting.

Joe Kalusky reported that in April, they trimmed trees, crack sealed, cut shoulders and serviced trucks. In May they will crack seal, pave with Heidelberg Township, do dirt roads and tiger mow. Lehigh Asphalt does not have 9.5mm available, they are unsure when it will be available. Richard Hughes made a motion to allow Joe to purchase 9.5mm from New Enterprise until Lehigh Asphalt has some available. George Wessner, Jr. second the motion. Motion carried.

Brian Carl reported that at the last Planning Commission meeting, there were several people that requested that plans and traffic studies for the warehouses be put on our website, we are working on getting the website updated to support these large files. Brian suggested a possible external drop box. We were recognized by PSATS, along with Heidelberg, Weisenberg and Lynn for our co-op with each other for the recreation fields, etc. We received a State award and plaque.

The oil water separator and salt shed are still on hold at this time. They will remain on old business.

East Penn Self Storage letter of credit is due to expire. Ryan Christman was on site Friday for inspection. A few items need to be addressed. The letter expires in July and is for \$330,000. Once the items are taken care of, we will release the letter of credit. Keith Strohl did remind us that once the letter expires, we have no legal ground to get them to do anything. Ryan will stay on top of the situation.

We have started receiving fire tax money. Jill Seymour will contact New Tripoli Bank to have a Fire Tax interest bearing checking account opened up and contact the Supervisors once the paperwork is ready to be signed.

We received notice from the State that our liquid fuels for the year will be \$172,951.52.

Richard Hughes opened the floor for public comment. Carol Betz attended the TCC meeting in April. We may be billed in 2023 or 2024 for about \$500 for budget purposes. Sue McGorry of Sky Top Court asked about the Multi Municipal Plan, where are we on getting signatures and putting it in place. Brian Carl said we have been part of this plan since 2004, the update will be ready to sign soon. Once it's signed, the Municipality has two years to update the Zoning Ordinance. Jeremy Schaller asked what paper the public notices are advertised. We advertise in the Times News and the Press Papers, for this area, it would be the Northwestern Press.

Jill Seymour reminded everyone that voting is at the Township Building on Tuesday May 17. There is a solicitor going door to door in the Township, he is from Trinity Solar and has notified the Township he will be in the area.

Richard Hughes: There is a dedication on May 30 at 11:00 am at Ontelaunee Park for the Veteran's Memorial.

There is gray water on Windy Court. Brian will take care of that. The Pond on Hollenbach Road is causing water to go under the road. The owner will talk to Brian. This will be on old business for June. Brian Carl said the Planning Commission will meet on May 23 due to Memorial Day, the deadline for submissions is Monday by noon.

Richard Hughes reminded everyone that minutes are not put on the website until they are approved, which is a month later. Keith Strohl said that draft minutes are not public record until they are approved at a meeting.

Joe Howard asked what is on the agenda for Planning Commission. Brian stated that there are no submissions in yet, 7503 Kernsville requested two waivers, the Planning Commission is recommending denial, nothing has come in front of the Board yet.

Robb Werley made a motion to adjourn. Richard Hughes seconded the motion. Motion carried.

The Lowhill Township Board of Supervisors meeting was adjourned at 6:59 pm.

Respectfully Submitted,