LOWHILL TOWNSHIP
7000 Herber Road
New Tripoli, PA 18066
Phone: 610-298-2641 Fax: 610-298-2607

OFFICIAL REQUEST

Request for Action / Complaint Investigation

Name:_____

Address:_____

Daytime Telephone:_____

Email:_____

Description of Request for Action / Complaint Investigation – Please be as specific as possible, providing all necessary documents, addresses, names, facts and details that relate to your request. Please feel free to attach any additional items or use the back of this sheet.

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Complaints may result in proceedings that require witness testimony before the Zoning Hearing Board, the Code Enforcement Board, and / or the Pennsylvania Courts. Anyone filing a complaint must understand this possible consequence. The Township may subpoena witness to testify in the matter. Please note that this complaint may be considered a Public Record under the Right to Know Act and released upon receipt of a request for such document.

Signature of Complainant:_____ Date:_____

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For Township Use:

I acknowledge receipt of this request for action / complaint investigation from the person listed above.

Authorized Signature:_____Title_____Date:_____

Forwarded to:___Zoning Officer ___Board of Supervisors ___ Secy/Treas. to BOS ___Building Inspector ___Sewage Enforcement Officer ___Other (specify)_____

Action Taken:_____

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